

Approved

CTEN, Inc.

Board Meeting Minutes

October 15, 2008

Attendees: Marlene Zipperlen, Annette Scott, Ben Saage, Jessie White, Cathy Koenig, Dale Norwood, Jan Hungate, Russ Johnson, Lance Zimmerman, James Karney, and George Kazanas. Pat Davison, Sherry Tucker and Josh Reynolds from TSTC Waco were also in attendance.

The meeting was called to order by Dr. Marlene Zipperlen. The minutes from the March 3, 2008 and April 23, 2008 board meetings were reviewed. A motion was made by Jan Hungate and seconded by Annette Scott. With no opposition, the minutes were approved as drafted.

Sherry Tucker reported that all scholarships were paid with the exception of one where the recipient enrolled at the University of Texas. The recipient requested the board consider honoring that scholarship at a non-CTEN member college. The board voted unanimously to adhere to the scholarship guidelines and therefore the application was considered ineligible and will not be awarded.

New services for CTEN customers were discussed and Russ Johnson recommended asking AT&T to provide a list of customers who can get CSME circuits. This action item was assigned to Dale Norwood. The board recommended sending a survey to CTEN customers to determine what new services they anticipate needing in the future, along with any in-service training that can be provided onsite that would give them Continuing Education Credits. It was also requested we research VPN services to see if they are eligible services for e-rate purposes. Sherry Tucker was assigned those action items.

Pat Davison presented the financial report. Mr. Davison informed the board that our Webmaster had moved to instruction and we are currently advertising to replace the position. Annette Scott and Jan Hungate requested a copy of the job posting for referral purposes.

There was no new information regarding the TEA Online09 and TAKS testing initiatives. Surveys were conducted and the school districts have not heard anything more but they are still moving forward slowly.

Mr. Kazanas is facing TREX, which is sharing data between the districts and colleges. The goal is to protect student records. It was suggested the board help find a solution. Mr. Saage said there is a company already doing medical records via encrypting that that may be a solution.

Mr. Johnson recommended CTEN host a superintendent's breakfast or luncheon to address and survey what their needs are i.e., archiving and security subjects. Marlene

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Zipperlen confirmed we need to move towards secure access through CTEN since the future of CTEN looks like there will be a need for a shift from bandwidth to other services when the larger companies move into the rural areas. The board revisited the subject of becoming a procurement board like the service centers provide. The Superintendent's meeting will be hosted by Russ Johnson/TFE on December 17th from 11:30-1:30

Sherry Tucker reported the Distance Learning Equipment portion of the grant that CTEN was included in was moved back until the first 2 phases of the grant were completed and will be given a final determination at that time.

Annual General Membership Meeting dates, location were established as follows:

Chair: Dale Norwood

Date: Wednesday, May 6th

Location: TSTC Waco

Agenda: AM – General Activities (scholarships, awards, etc)

PM – Training & Seminars

Board Meeting – 8:30am

Scholarship Committee: Annette Scott (Chair), Ben Saage & Jan Hungate

LRF Technology Award: Steele Cooley (Chair)

Other Business:

Dale Norwood proposed a long-range planning meeting of the CTEN Network Infrastructure. He also recommended lowering rates, thereby saving dollars for technology. There was no final determination made on these issues. Mr. Stanley Harris recommended the board consider approving a refund of a Membership Dues to the members, which will be voted on at the next board meeting.

With no further business, a motion was made by Stanley Harris and seconded by George Kazanas to adjourn. With all in favor, the meeting was adjourned.